



ARK
PEST MANAGEMENT
— (Australia) Pty Ltd —

LADDER USE POLICY

DO YOU NEED TO USE A LADDER?

When deciding whether to use a ladder, always check whether there is a safer, viable alternative available, (for example, whether the work can be undertaken on the ground, whether a step platform can be used). If there is no viable alternative, a ladder can then be used.

LADDER RISK ASSESSMENT

If there is a risk of a person falling more than 2 (two) meters, a risk assessment must be done. Things to be considered include:

- The type of task, and how long it will take.
- The physical surroundings and conditions in which the task will be undertaken.

Some other factors to consider before beginning using a ladder could be:

- Will the job involve working near electricity?
- Are the surfaces the ladder will rest on unstable?
- Does the ladder show any evidence of faults?
- Is there anything likely to prevent the ladder from being set up securely and safely?
- Does the placement of the ladder allow the person climbing and working on the ladder to face the ladder at all times?
- Is the ladder long enough for the job, i.e. allow the person to stand on a rung 900mm from the top or stand below the second tread below the top plate?
- Is the job going to involve heavy work or the person on the ladder to have to use both hands to hold things?
- How long is the job expected to take? If more than 2 (two) hours, an increase in fatigue is likely.

If the answers to any of these questions is yes, or you have any other concerns not covered by these questions, then additional measures will need to be taken before work is started to ensure the work can be done safely.

Where the ladder is used, it may be necessary to have a second person and/or barrier on hand to ensure the ladder is not knocked by passing traffic, pedestrians or animals.



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LADDER USE POLICY CONTINUED

CORRECT USE OF LADDERS

Ensure the ladder is set safely and securely. Whenever possible the worker should:

- face the ladder when going up or down or working on it.
- stand on a rung 900mm from the top.
- stand below the second tread below the top plate.

INSPECTION & MAINTENANCE

All ladders should be inspected:

- upon purchase, upon delivery and when put into service.
- before each use.
- after any mishaps, drops and impacts.
- periodically - at least annually